

## Appendix A: Requirements to Complete Course

Requirements to Practice at Level	KiwiSkate Assistant	KiwiSkate Coach	Level 1	Level 2	Level 3	Level 4
<b>Attend Full Course</b>	Required	Required	Required	Required	Required	Required
<b>Practical Component</b>	Yes	Yes	N/A	40 hours of coaching undertaken and detailed in a logbook, signed, and handed in	75 hours of coaching undertaken and detailed in a logbook, signed, and handed in per discipline	75 hours of coaching undertaken and detailed in a logbook, signed, and handed in per discipline
<b>Skater Test Pass</b>	N/A	N/A	N/A	Minimum of Preliminary Test *	Minimum of: - Inter Silver Test for Singles, Dance & Pairs** - Bronze Test for Synchronized	Minimum of: - Inter Gold Stroking Test AND Inter Gold Free Skate - Freeski/Dance/Pairs Test ** - Inter Silver Test for Synchronized**
<b>Written Technical Module</b>	N/A	N/A	N/A	80% pass	80% pass per discipline	80% pass per discipline
<b>Practical Assessment</b>	Completed to a satisfactory level	Completed to a satisfactory level	Completed to a satisfactory level	Completed to a satisfactory level	Completed to a satisfactory level	Completed to a satisfactory level
<b>Home Study Assignments</b>	N/A	N/A	N/A	N/A	Completed to a satisfactory level	Completed to a satisfactory level
<b>Lesson Plan Submitted</b>	1 Lesson Plan	1 Lesson Plan	1 Lesson Plan	Progressive Lesson Plan	Yearly Planning Instrument	Yearly Planning Instrument
<b>Video Assessment</b>	N/A	N/A	N/A	Requirements on Checklist		
<b>Current First Aid</b>	Recommended	Recommended	Required	Comprehensive or Workplace Certification	Comprehensive or Workplace Certification	Comprehensive or Workplace Certification
<b>Apprentice Programme</b>	N/A	N/A	N/A	Requirements – see Appendix B	Peer Support	Peer Support
<b>Required to Apply for Level</b>	N/A	N/A	N/A	Level 1	Level 2 (Active for 2 years from the date you attended your level 2 course)	Level 3 (Active for 2 years from the date you attended your level 3 course)
<b>Police Check</b>	Required if over 18 years of age	Required if over 18 years of age	Required if over 18 years of age	Required if over 18 years of age	Required	Required

Requirements to Practice at Level	KiwiSkate Assistant	KiwiSkate Coach	Level 1	Level 2	Level 3	Level 4
<b>NZIFSA Coach Membership</b>	KiwiSkate	KiwiSkate	KiwiSkate	Full	Full	Full
<b>Minimum Age</b>	14 years	15 years	16 years	18 years	20 years	22 years
<b>Minimum Test Level Held prior to initial seminar</b>	Elementary Recommended	Elementary Required	Preliminary Required	Silver	Inter Gold	Gold
<b>Public Liability Insurance</b>	Required by some rinks	Required by some rinks	Required by some rinks	Recommended. May be a requirement for AUS Interstate competitions (check announcements)	Recommended. May be a requirement for international competitions (check announcements)	Recommended. May be a requirement for international competitions (check announcements)
<b>Continuing Education Points</b>	5 points per year	5 points per year	10 points per year	15 points per year	25 points per year	25 points per year

**\*Apprentice coaches using other coaches' students for test requirements must have the permission of the student (or their guardian if <18yrs) and coach with regards to signing the test form and have worked with the skater for a minimum of 10 hrs.**

**\*\* In recognition of the limited number of skaters in many clubs/arenas that are skating at the higher levels, retrospective test passes may be considered. Coaches will need to apply to the Coaching Director for dispensation.**